|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title | : | Requirement Gathering | | | |
| Type | : | Briefing | | | |
| Date and Time | : | 13 Februari 2018 | Time | : | 20:00 |
| Meeting Organizer | : | User | Location | : | Ruang dosen |
| Writer | : | Loni Miranda Doloksaribu | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Attendees** | | | |
| NO | Name | Organization | Signatures |
|  | Loni Miranda Doloksaribu | Institut Teknologi Del | Present |
|  | Pratiwi L Pandiangan | Institut Teknologi Del | Present |
|  | Kelvin R C Nainggolan | Institut Teknologi Del | Present |
|  | Cindi Siringoringo | Institut Teknologi Del | Present |
|  | Bayu Hutajulu | Institut Teknologi Del | Present |
|  | Andrey Sembiring | Institut Teknologi Del | Present |

| **Agenda** | |
| --- | --- |
| **NO** | **Point Discussion** |
|  | Mengumpulkan kebutuhan sistem |

| **Point Agree** | | | | |
| --- | --- | --- | --- | --- |
| **NO** | **Action** | **Responsible** | **Due Date** | **Status** |
|  | Membuat daftar kebutuhan sistem | User | 13 Februari 2018 | Done |
|  | Membuat ToR | User | 13 Februari 2018 | Done |